

**Dutchess County HIV Health Services Planning Council  
DCHIVHSPC**

**Membership Committee**

**Draft Minutes**

**Wednesday, March 4, 2009**

Members in Attendance: Ben Barile

Planning Council Staff: Christopher Lee

I. Committee Business:

The monthly Membership Committee meeting was called to order by Ben Barile at 3:00pm. Roll call was done at this time. One member was in attendance. Ben Barile was proxy for Peggy Patterson-Dennis. A quorum was established. The draft minutes from the February 4, 2009 meeting were reviewed and accepted as is.

II. Membership:

The committee discussed Planning Council membership. The application of prospective member, Melvin Garrett, was reviewed and discussed. Through unanimous vote his membership was approved. His membership will be voted on at the upcoming Executive Committee meeting.

The committee also reviewed the current membership roster and matrix. There are still four vacant HRSA mandated matrix categories. The categories that are vacant include a representative from a social service provider, a healthcare planning agency, a substance abuse provider, and a federal HIV program. It was stated that Ellen Spagnoli, employee of Elant at Fishkill, is a prospective member. She would fill the requirement for a representative from a healthcare planning agency. The committee plans to contact Ellen this month in order to receive her application prior to the next meeting. The committee plans to vote on her membership at the next Membership Committee meeting.

Participation at Membership Committee meetings was discussed. It was stated that barely any Planning Council members are working on recruiting new members. The Membership Committee now consists of two members and one of the current members has not been able to attend meetings recently. The committee discussed the fact that recruitment is the responsibility of all Planning Council members, not just the Membership Committee. The participation of members at Membership Committee meetings and in recruitment efforts will be discussed further with the Executive Committee and full Planning Council.

III. Next Meeting:

The next Membership Committee meeting will be held on Wednesday, April 1, 2009 at 3:30pm at the Catharine Street Community Center. There were no agenda items set for the next Membership Committee meeting. The Membership Committee meeting was adjourned at 3:30pm.