

**Dutchess County HIV/AIDS Health Services Planning Council**  
**Evaluation Committee Meeting**  
**Minutes**  
**Monday, October 20, 2008**  
**3:30PM**

Members in Attendance: Brad Berg, Co-Chair; Gail Williams, Co-Chair; Carrie Cocurullo; Jennifer Palecek; Marilyn Rivera; Robert Selcov; Ellen Spagnoli

Grantee Representative: Jay Landolfi

Planning Council Staff: Christopher Lee

I. Committee Business:

The monthly meeting of the Evaluation Committee was called to order by Brad Berg at 3:30 pm on Monday, October 20, 2008 in the Planning Council office. Roll call was done at this time. Seven members were present at the meeting. A quorum was established.

The draft minutes from the September 15, 2008 Evaluation Committee meeting were reviewed and accepted as is.

II. Updating the Standards of Care (SOC):

The Evaluation Committee continued to work on the process of updating the SOC document. The committee discussed creating standards of care for the newly funded service category, Health Insurance Premium and Cost Sharing Assistance. The committee reviewed the scope of the new service category and grantee representative, Jay Landolfi, explained the new program to the committee. He stated that the program pays for a client's first month's health insurance premium. He added that ADAP's APIC program is able to continue a client's health insurance, but will not pay for the initial first month's premium. The new service pays this first premium and the client is then eligible to get continued coverage through APIC. It was stated that a person is not eligible for APIC if he/she earns \$44,000 or more a year. Also, it was stated that ADAP does not cover every need. Each plan for each person is different and is based on their particular eligibility and need. It was stated that the New York State Department of Health has identified thirty-five people in Dutchess County who are eligible to receive this service.

The committee discussed how it plans to create the standards for the service. The committee agreed it should review the standards of this service category from other areas that fund this service, specifically New York City. The committee also discussed inviting Ann Burnett from the New York State Department of Health and a representative from the Health Insurance Premium and Cost Sharing Assistance service provider to the next Evaluation Committee meeting to discuss this service category in more detail.

The committee reviewed the current SOC document and continued to make edits. See the *Standards of Care-Work in Progress* document to see suggested changes as of date.

IV. Next Meeting:

The next Evaluation Committee meeting will be held on Monday, November 17, 2008 at 3:30 pm at the Planning Council office. At the next meeting, the committee will continue to work on updating the SOC. The meeting was adjourned at 5:00pm.