

Dutchess County HIV Health Services Planning Council
DCHIVHSPC
Planning and Allocations Committee
Minutes
Wednesday, November 19, 2008

Members in Attendance: Kathleen Murphy, Chair; Ben Barile; Peggy Patterson-Dennis; Lisa Reid; Mary Spriggs

Grantee Representatives: Jay Landolfi; Lisa Cardinale

Planning Council Staff: Christopher Lee

Guests: Katrina Belding

I. The Planning and Allocations (P&A) Committee meeting was called to order at 9:30am. Roll call was performed. There were five (5) members present at the meeting. Lisa Reid was proxy for Trina Hiemcke. A quorum was established. Introductions and conflict of interest disclosures took place. The draft minutes from the November 12, 2008 P&A Committee meeting will be reviewed at the next meeting.

II. The committee continued to work on the process of updating the Comprehensive Services Plan (CSP). Grantee representative, Lisa Cardinale, stated that in the past the committee has discussed developing and maintaining services. She suggested that today the committee work on developing language for two or three of our goals for the CSP.

The committee reviewed and discussed the capacity development section of the 2002 CSP. Lisa Cardinale read the capacity development goals and objectives to the committee. Ben Barile asked why HRSA has not changed the CSP guidelines to help our area improve our HIV/AIDS health care system. He stated that HRSA has built and HIV/AIDS care infrastructure in New York and feels that they should be more helpful with ideas to help us maintain our current system. In response, it was stated that HRSA might be focusing their efforts towards building a HIV/AIDS care infrastructure in other, needier areas that do not already have the services we do. It is our responsibility to discuss and choose what our area is going to do without the help of Ryan White Part A funding.

The committee discussed the loss of the Planning Council and the idea of having a different planning body in place. It was stated that the body probably would have to meet without anyone getting paid; therefore, there would be no Planning Council Support Staff or even a Planning Council Office.

The P&A Committee discussed the topic of helping those in severe need in our county. It was stated that the Planning Council has discussed this in past Comprehensive Services Plans, but might not have to discuss these populations because we might not be able to help them or they could fall into a different category of people in need.

Lisa Cardinale suggested having three goals in the 2008-2010 CSP. The first goal should focus on creating and maintaining a volunteer support group. This goal includes thinking of ideas of how to stay together, where to meet, how to network and other important aspects of this planning body. Another goal would focus on sustainability of HIV/AIDS health care services in our continuum of care. This goal will focus on the actual HIV/AIDS health care service agencies.

Lisa Reid discussed the effect that the loss of Ryan White Part A awarded funding will have on currently funded agencies. She stated that many jobs will be lost due to the loss of funding and that agencies will not be able to keep current services as they are with less funding dollars. The committee discussed the importance of recording statistical and medical data currently done by providers. It was stated that the amount of HIV/AIDS recorded data could be lost or decrease as a result of a loss of Ryan White dollars. Finding ways to help providers support their data systems can be an issue to discuss in preparation for the future of our area. The committee discussed holding seminars and trainings to assist providers with record keeping along with many other techniques and knowledge that will be beneficial to our continuum of care. It was reiterated that keeping statistical data is very important; it could be needed for future grant applications.

The committee discussed the community forum part of the World AIDS Day event. At the event, the topic of why the CSP is done will be discussed and epidemiological data of our area will be shown. It is important that people attend the community forum on December 3rd in order to get a better understanding and plan for the future of our area.

The committee discussed the goal of developing and maintaining our HIV/AIDS health care system. In order to do so, special needs populations need to be identified, there has to be collaboration amongst different agencies, and outreach and education should be conducted. It was stated that HIV/AIDS health care agencies need to continue to build capacity and it was suggested that the Planning Council should engage the faith based community and students to get involved in helping.

- III. The next Planning and Allocations Committee Meeting will be held on Wednesday, December 10, 2008 at 9:30am in the Planning Council office. At the next meeting, the committee will continue to work on updating the CSP. The meeting was adjourned at 11:00am.