

**Dutchess County HIV Health Services Planning Council**  
**DCHIVHSPC**  
**Planning and Allocations Committee**  
**Minutes**  
**Wednesday, November 12, 2008**

Members in Attendance: Kathleen Murphy, Chair; Ben Barile; Lisa Reid; Mary Spriggs; Trina Hiemcke

Grantee Representatives: Jay Landolfi; Lisa Cardinale

Planning Council Staff: Christopher Lee

- I. The Planning and Allocations (P&A) Committee meeting was called to order at 9:45am. Roll call was performed. There were five (5) members present at the meeting. Ben Barile was proxy for Peggy Patterson-Dennis. A quorum was established. The committee reviewed the draft minutes from the August 13, 2008, September 10, 2008, and October 14, 2008 meetings. Through unanimous vote, all sets of minutes were accepted as is.
  
- II. The committee continued to work on the process of updating the Comprehensive Services Plan (CSP). Grantee representative, Jay Landolfi, discussed the need for updating the CSP and began reviewing the aspects of the plan that are required by HRSA. The committee reviewed the outline from HRSA containing the necessary aspects of a Comprehensive Services Plan. The new CSP will cover a three year span from January 2008 through December 2010. Committee Chair, Kathleen Murphy distributed an outline with goals that the committee should focus on. The goals include sustainability, develop and maintain care systems, and refine planning process. These areas will be discussed by facilitator May Mamiya during the community forum at the World AIDS Day event.

The committee discussed the goal of sustainability. Grantee representative, Lisa Cardinale, stated that committee should focus on ways to sustain today's HIV/AIDS care services without current or other, new funding sources, which might not be available. Mary Spriggs stated that volunteerism could be a way to help sustain our current system of health care for those infected and affected by HIV/AIDS. In response, it was said that our current system uses volunteerism and it alone is not a solution to the effect of the loss of Ryan White funding. Ben Barile declared that in the past many PLWH/A have felt that their opinions go unheard and that people are willing to volunteer and help, but want to see concrete results from their efforts. The committee discussed the effect that losing Ryan White awarded funding would have on the Planning Council. It was

stated that if our TGA does not receive Ryan White funding after 2010 then there will not be a Planning Council, as it is known today. The committee discussed the idea of potentially creating new groups or action committees. It was stated that figuring out what this new body will do and how it will be able to do so with the loss of funding will be a large part of the committees work in updating the CSP. The committee agreed that the idea of creating these groups should be discussed at the community forum on December 3<sup>rd</sup>. Mary Spriggs stated that members of the Red Cross and Salvation Army might be willing to help and should be invited to our event to participate in the community forum.

The committee discussed maintaining and developing our current care system. It was stated that the obvious goal of our system is improving the health of clients. In order for this improvement, clients need stability. For example, if a client continuously gets evicted or is unable to keep their phone on, it is more difficult for that person to get the necessary medical attention and a decline in their health will usually result. Kathleen Murphy stated that the committee should be thinking of ways to change our current system to make it better and more flexible. It was stated that more, effective self sustaining techniques could be taught to providers who in turn teach clients. These informative techniques would enable clients to carry out many tasks without the help of a case worker. For example, clients are asking for help making appointments or filling prescriptions, but they should be able to do so, on their own.

The committee agreed that discussing necessary changes in our current health care system will be discussed at the community forum at the World AIDS Day event, as well. Also, the idea of how to create and maintain a planning group, like the Planning Council, with no funding is a topic that will be discussed. It was stated that discussing barriers to care is an important topic for the community forum too and many attendees could have input on the barriers to care that they face.

- III. The next Planning and Allocations Committee Meeting will be held on Wednesday, November 19, 2008 at 9:30am in the Planning Council office. At the next meeting, the committee will continue to work on updating the CSP and the plan for discussing the CSP during the community forum at the World AIDS Day event. The meeting was adjourned at 11:00am.