

DCHIVHSPC
Dutchess County HIV/AIDS Health Services Planning Council
Full Planning Council Meeting
Minutes
Wednesday, March 5, 2008

Members in Attendance: Ben Barile, Chair; Brad Berg; Carrie Cocurullo; Shirletta Lyons; Kathleen Murphy; Peggy Patterson-Dennis; Lisa Reid; Robert Selcov; Mary Spriggs

Grantee Representatives: Sabrina Marzouka; Lisa Cardinale; Jay Landolfi;

Planning Council Staff: Christopher Lee

Guests: Angelo Arce; Nooreen Rubin; Charles Flynn; Nadine Johnson; Franklin Culbreth; Barbara Ihrig; Mel Garrett; Bill Gallagher; Ann Burnett

- I. Networking took place during diner from 5:00pm to 5:30pm.

- II. The monthly full Planning Council meeting was called to order at 5:30 pm by Planning Council Chair Ben Barile. Role call was done at this time. Eleven (11) members were in attendance. Peggy Patterson-Dennis was a proxy for Carlos Recinos. A quorum was established. Introductions took place.

- III. Review of Minutes:

Minutes from the February 6, 2008 Planning Council meeting were reviewed, edited and accepted. There were three changes made. In section IV, the Grantee report, the word 'our' was changed to 'are'. The sentence now reads "Mr. Landolfi also stated that the MAI application and guidance have been received and are due by March 7, 2008". The next change was made in section VI. In the last sentence of that section, the phrase 'were short changed' was taken out and replaced with 'received greater than a 15% reduction'. The sentence now reads "we received this amount because we received greater than a 15% reduction in FY2007". The final change was made in section VIII. The phrase 'specifically for people with HIV' was added to the end of fourth paragraph. The sentence now reads "Brad Berg announced that Family Health will be providing mental health services soon, specifically for people living with HIV".

IV. Guest Ann Burnett, Director of Operations, ADAP

Guest Ann Burnett introduced herself and explained the need for the newly funded service category, Health Insurance Premium and Cost Sharing Assistance. This service will assist eligible people by paying their first month's premium. From there, those clients can be eligible for APIC and APIC can take over their insurance. A person must first have insurance before they can be eligible for ADAP; ADAP is an insurance continuation program and clients cannot start a new insurance policy with ADAP. Ann Burnett discussed ADAP eligibility requirements and statistics on those who are receiving this service. She also stated that the Nassau/Suffolk EMA has implemented this service in their EMA. It was stated that ADAP has identified twenty-seven people that would be eligible and use this service. Ms. Burnett also discussed various premium eligibilities and costs.

V. Part A and MAI Allocations:

Kathleen Murphy presented the FY 2008 Part A and MAI allocations to the Planning Council. The newly funded service category was discussed. The Planning and Allocations Committee allocated \$50,000 of Part A funds to this service category. Kathleen Murphy stated that this is a core service. If the program needs more funding throughout the year, returned funds from other services could be used. Through unanimous votes the full Planning Council approved the FY 2008 Part A and MAI allocations.

VI. Grantee Report:

Grantee representative, Jay Landolfi, presented the committee with the Grantee report. Jay Landolfi stated that the Grantee received the FY 2008 Part A Notice of Grant Award in the amount of \$1,065,398. The Grantee was informed by HRSA that the Dutchess TGA will receive \$112,436 in MAI funds for FY 2008. The Grantee team also participated in the monthly PO conference call with Kerry Hill. Mr. Landolfi stated that the Grantee has also continued to do site visits to service providers.

VII. Planning Council Committee Reports:

Evaluation Committee:

The Evaluation Committee met today, March 5, 2008 at 3:30 pm. At the meeting, the Evaluation Committee discussed the Needs Assessment (NA) and the Comprehensive Service Plan (CSP). The Grantee has continued with directing the process of updating the NA. There will not be an Evaluation Committee in March. The next Evaluation Committee meeting will be held on April 21, 2008 at 3:30 pm at the Planning Council office.

Planning and Allocations Committee:

Since the last full Planning Council meeting, the Planning and Allocations Committee met on February 20, 2008 and March 3, 2008. On, February 6th the Committee met with a representative from the transportation service provider to discuss trends, barriers, and needs. On March 3rd the Committee allocated fiscal year 2008 Part A funds. Through unanimous votes the FY 2008 Part A allocations and FY 2008 MAI allocations were approved. The next Planning and Allocations Committee meeting will be held on Wednesday, April 9, 2008 at 9:30 am at the Planning Council office.

Membership Committee:

The Membership Committee met today, March 5, 2008 at 3:00 pm. The Membership Committee discussed recruitment efforts. The Membership Committee is working to get Planning Council members involved in recruitment efforts. The Committee is currently focusing recruitment on the Manor at Woodside, local physicians and faith based organizations. The Committee is still waiting for a response from the Manor at Woodside. Judy Lyons informed the Committee that a few members of the Department of Health staff are willing to meet with the physicians to discuss HIV and the Planning Council. Melvin Garrett also discussed getting faith based organizations involved. The next Membership Committee meeting will be held on Wednesday, April 2, 2008 at 3:00 pm at the Catharine Street Community Center.

PLWH Committee:

The PLWH Committee meeting was held on Wednesday, February 20, 2008. The Committee discussed the Needs Assessment and took surveys at the meeting. The next PLWH Committee meeting will be held on Wednesday, March 19, 2008 at 5:30 pm at the Planning Council office.

Executive Committee:

The Executive Committee met today, March 5, 2008 at 3:30 pm. The Executive Committee discussed the newly funded service category. The Committee also voted on the FY 2008 Part A and MAI allocations. Through unanimous vote the allocations were approved. The next Executive Committee meeting will be held on Wednesday, April 2, 2008 at the Catharine Street Community Center.

VIII. Public comments/announcements:

Kathleen Murphy discussed the last Quiet Day Retreat. It went well. There were at least twenty-one people who attended the retreat. Brother Jim is out of the area temporarily and will be back in October. He plans to have another retreat when he returns. Brother Jim also expressed his interest in becoming a Planning Council member when he returns.

Also, the Bethel Missionary Church is holding a Health Awareness Day at the church. It is being held on Saturday, March 8, 2008 from 10:00 am until 2:00 pm.

- IX. There will not be a full Planning Council meeting in April. The next full Planning Council meeting will be held on Wednesday, May 7, 2008 at 5:30 pm at the Catharine Street Community Center. The full Planning Council meeting was adjourned at 6:50 pm.