

**Dutchess County HIV Health Services Planning Council**  
**DCHIVHSPC**  
**Planning and Allocations Committee**  
**Minutes**  
**Monday, March 3, 2008**

Members in Attendance: Kathleen Murphy, Chair; Ben Barile; Melvin Garrett;  
Peggy Patterson-Dennis; Trina Hiemcke; Mary Spriggs

Grantee Representatives: Jay Landolfi

Planning Council Staff: Christopher Lee

Guests: Nooreen Rubin

- I. The Planning and Allocations (P&A) Committee meeting was called to order at 1:00 pm by Kathleen Murphy. Roll call was performed. There were five (5) members present. Ben Barile was a proxy for Elliot Lewis and Lisa Reid. Peggy Patterson-Dennis was a proxy for Carlos Recinos. A quorum was established. The Committee reviewed the minutes from the February 20, 2008 meeting. The minutes were accepted with one change. In section IV, the title 'Director of Operations for ADAP' was added was added after Ann Burnett's name. The sentence now reads "At the event, Ann Burnett, Director of Operations for ADAP, discussed the ADAP program".
  
- II. The Planning and Allocations Committee discussed the Fiscal Year 2008 Part A allocations. The 2008 Fiscal Year begins on March 1, 2008 and ends on February 28, 2009. Grantee representative, Jay Landolfi, discussed the three separate parts of the Part A funds, formula, supplemental, and an additional supplemental award. They will be tracked individually.  
The Committee allocated the Part A funds. (see FY2008 Part A Allocation Table) Through a unanimous vote the Part A allocations were accepted by the Committee. The allocations will now be presented to the Executive Committee for approval.
  
- III. The Planning and Allocations Committee discussed the MAI allocations accepted as is. The MAI allocations will also be presented to the Executive Committee for approval.
  
- IV. Next meeting:  
The next Planning and Allocations Committee Meeting will be held on Wednesday, April 9, 2008 at 9:30 am in the Planning Council office.  
The meeting was adjourned at 2:20 pm.