

Dutchess County HIV Health Services Planning Council
DCHIVHSPC
Planning and Allocations Committee
Minutes
Monday, August 13, 2008

Members in Attendance: Kathleen Murphy, Chair; Ben Barile; Melvin Garrett; Trina Hiemcke

Grantee Representatives: Jay Landolfi; Lisa Cardinale

Planning Council Staff: Christopher Lee

- I. The Planning and Allocations (P&A) Committee meeting was called to order at 9:30am. Roll call was performed. There were four (4) members present at meeting. Kathleen Murphy was a proxy for Mary Spriggs. Ben Barile was proxy for Peggy Patterson-Dennis and Lisa Reid. A quorum was established. The draft minutes from the July 9, 2008 meeting were reviewed and excepted as is.
- II. The committee continued to work on prioritizing each service category for the 2009 fiscal year using the prioritization tool. The committee agreed the transportation, housing, and legal services categories should all receive the same score they did the previous year. Outreach services category was discussed. It was stated that there are other outreach services available in Dutchess County. These other services are not funded through Ryan White Part A funding. The committee discussed the prioritization order. Please see the attached table for prioritization scores and order. It was stated that the prioritization order does not mirror the actual funding amount. In fact, some services might be a high priority and not get funded at all. One reason for this is because some services are able to receive revenue through other means.
- III. The Planning and Allocations Committee discussed the preliminary Part A allocations for the 2009 fiscal year. Please see attached preliminary allocation table for funding amounts. The committee first discussed the preliminary allocations for the flat funding scenario. The medical transportation service category was discussed. Kathleen Murphy spoke about the need of emergency transportation for some clients. It can be time consuming for a client to get medical transportation due to the necessary process. A client must prove that they are not eligible for Medicaid and prove their HIV status, which can take awhile. Also, it was stated that it can be difficult to determine if a client's situation is an emergency. In some cases, clients may feel that it is an emergency while their

doctors believe it can wait. The committee agreed that some funding allocated for medical transportation should be set aside for emergency rides.

The ambulatory/outpatient medical care service category was discussed. The committee discussed the fact that this service category had unspent funds last year and agreed that this category should receive a slight decrease in funding. This decision was based on their spending needs in the last fiscal year and the fact that the program will be remaining as is.

The medical case management category was discussed. Jay Landolfi informed the committee that funds allocated to this category last year were used completely. It was also stated that this service category is very effective and important to our community. Medical case management is a high priority in Dutchess County therefore the committee agreed to an increase in funding from 2008.

The committee discussed the health insurance premium and cost sharing assistance service category. Jay Landolfi informed the committee that the provider of this service has just recently contracted to carry out this service. The program is still in the beginning stages and therefore it is difficult to determine how much funding this category should receive in 2009. It is hard to know what the program costs will be next year and how many clients they will be serving. It was also stated that health insurance costs will be going up and there is a possibility that program could take on more clients next year therefore the committee agreed to increase the preliminary funding for this category.

The AIDS Drug Assistance Program (ADAP) service was discussed. It was stated that this service always effectively spends down. It was also stated that most returned and unspent funds from other services will be given to the ADAP service to be used. The committee agreed to slightly decrease the funding for this service category.

The mental health service category was discussed. It was stated that this service receives Ryan White Part B funding. Therefore, the committee agreed to allocate zero dollars for this service. The committee also agreed to allocate zero dollars for the oral health care service category. Both of these services will be available for those with HIV/AIDS in our county without the use of Ryan White Part A funds.

The committee discussed the substance abuse category. It was stated that this program can bill clients for there services. It is an effective and important service for community members. In fact, the substance abuse service category was ranked the number one priority for those infected and affected by HIV/AIDS in Dutchess County. The committee agreed to allocate nearly the same amount as in 2008 for the substance abuse services.

The early intervention service category was discussed. The committee reviewed the definition of this category and discussed the fact that in previous years the provider of this service has been carrying out outreach services with funding allocated for early intervention services. Under the HRSA definitions outreach services are another service category. Early intervention is a core service and the outreach services are not. The committee agreed to decrease the funding of this category due to the fact that the majority of funding for this

category is spent on outreach services in the past. However, the committee agreed that outreach is important and the outreach services category should receive funding. This service did not receive any funding last year.

The committee discussed the home delivered meals service category. This service is important to those receiving it. The funding offered last year was used effectively to help those infected and affected by HIV/AIDS in our county. The committee agreed to allocate more funds to the home delivered meals service category.

The committee again discussed the medical transportation service category. Based on previous discussion the committee agreed that this service is important and should receive the same funding amount as in 2008. The committee agreed to set aside a small portion of the preliminary funding for emergency transportation.

The committee also discussed the emergency financial assistance service category. The committee agreed that this service category is very helpful and should receive an increase in funding from 2008.

The Planning and Allocations Committee discussed the preliminary allocations for the 5% increase in funding from 2008 scenario. The committee agreed that if 5% more funds are awarded to Dutchess County for the 2009 fiscal year each service category will receive a 5% increase from the agreed 2009 flat funding scenario allocations.

The committee also discussed a decrease in funding scenario. The committee discussed the preliminary allocations scenario if our TGA received a \$100,000 cut in funding, which is around a 10% decrease. The committee discussed the early intervention and outreach services offered by Ryan White funded providers. It was noted that cuts in these service categories would have the least amount of impact on current clients served. In addition, it was stated that the early intervention service does not need as much funding as they received in previous years because they will no longer be carrying out outreach services with early intervention funding. Therefore, the committee agreed that if our TGA receives a \$100,000 cut in Part A funding the early intervention service provider will receive a cut from the flat funding scenario allocations, if necessary. Also, the committee discussed the outreach services category. Again, it was stated that outreach services are offered at many other facilities in our county. Community members can receive these services through other providers. These other providers do not need Ryan White Part A funding to carry out their services. Therefore the committee agreed that if we received a \$100,000 cut in funding the outreach service category will not be able to receive any funding for 2009. The committee agreed that if Dutchess County receives a \$100,000 cut in funding early intervention services and outreach services will get cuts. All other service categories will be allocated the same amount as the flat funding preliminary allocations.

The committee agreed on the preliminary allocation scenarios. The prioritization table and the preliminary allocation table will be emailed to the rest of the Planning and Allocations Committee for their consent along with an

explanation of how and why the decisions were made. The committee will vote on the 2009 preliminary funding allocations via email.

- IV. The next Planning and Allocations Committee Meeting will be held on Wednesday, September 10, 2008 at 9:30am in the Planning Council office. The meeting was adjourned at 12:40pm.