

**Dutchess County HIV Health Services Planning Council
DCHIVHSPC**

Membership Committee

Minutes

Wednesday, November 5, 2008

Members in Attendance: Ben Barile

Planning Council Staff: Christopher Lee

I. Committee Business:

The monthly Membership Committee meeting was called to order by Ben Barile at 3:00pm. Roll call was done at this time. One member was in attendance. Ben Barile was a proxy for Peggy Patterson-Dennis. A quorum was established. The draft minutes from the October 1, 2008 meeting were reviewed and accepted as is.

The committee discussed Planning Council membership. The membership roster and matrix were reviewed; both documents are up to date. The committee plans to pursue a few prospective members whom will fill the open matrix categories. It was stated that the committee is continuing to look for participation of PLWH/A. The committee also discussed the membership of Charles Flynn from Taconic Resources. Mr. Flynn has missed the past several meetings and has not been able to be contacted by Planning Council staff.

II. World AIDS Day Event:

The Membership Committee discussed the World AIDS Day event. The agenda for the event was discussed. The December 3rd event will begin with check in and breakfast at 9:00am followed by welcoming remarks from Project Director, Sabrina Marzouka and Planning Council Chair, Ben Barile. The first workshop will be presented by the Department of Social Services and will begin at 9:45am. There will be a break, and the next workshop will begin at approximately 10:45am. This workshop will be a presentation by Ann Burnett from New York State Uninsured Programs. At noon, the award ceremony and lunch will take place. Following the award luncheon, the day will conclude with the Comprehensive Services Plan community forum and closing remarks.

The Membership Committee also discussed the food for the event. It was stated that a continental breakfast and buffet lunch will be served. The food will be purchased from Gourmet to Go and all arrangements have been finalized.

The committee also discussed the award ceremony, which is taking place during the Planning Council luncheon part of the day. The committee discussed the order of which the awards will be presented and who will be presenting the awards to whom. The award ceremony will begin with Gail Williams awarding Debbie

Nasura-Perez from Hudson River Health Care, followed by Kathleen Murphy presenting the award to the representatives from Holy Cross Monastery, and conclude with Mary Spriggs presenting the award to a representative from Beulah Baptist Church.

The committee discussed the viewing of the AIDS Memorial Quilt at the event. A panel from the quilt is coming down from the Names Project in Albany, NY and will be displayed at the event. The committee plans to have the quilt panel shipped from Albany. The committee also discussed the creation of our own panel for the quilt. It was stated that the PLWH/A Committee is working on creating a panel to help memorialize those from Dutchess County who have passed away from HIV/AIDS. The PLWH/A Committee will have the panel finalized by the December 3rd event. It will be displayed at the event along with the panel from Albany. Afterwards, it will be submitted to the Names Project to be part of the entire quilt. The committee discussed the process of submitting the quilt, including shipping and pricing.

III. Next Meeting:

There will not be a Membership Committee meeting in December because of the annual event. The next Membership Committee will be held on Wednesday, January 7, 2009 at 3:00pm at the Catharine Street Community Center. At the next meeting, the committee will discuss the event and Planning Council membership. The Membership Committee meeting was adjourned at 3:30pm.